# Application Form

# Elementary and Middle School K-8

**Student’s Legal Name**: \_\_\_ \_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_

Last First Middle Nickname Date of Birth

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street Address City State & Zip Code

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Second Address if applicable City State & Zip Code

Gender: o Male Transportation Needs: o Morning Extended Care Needs: o Morning

o Female o Afternoon o Afternoon

Grade Entering: \_\_\_\_\_\_\_\_\_\_ School Year: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Parent 1**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_

Home Phone Cell Phone

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_

Place of employment Occupation Business Phone

EMAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Parent 2**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_

Home Phone Cell Phone

\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_

Place of employment Occupation Business Phone

EMAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student lives with: Parent 1 Parent 2 Both Guardian Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current school: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

All previous child daycare programs and schools attended since birth (if none attended, please indicate not applicable (N/A)): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Other children in the family and birth dates: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please remember to enclose your non-refundable $100 Application Fee**

**I certify that all the above information on this student’s application form is true and correct to the best of my knowledge.**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent’s Signature Date

### ***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_For Office Use Only: Please do not write below this line\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

Application Fee Check Number Date Received

**Application Process for K-8 Enrollment**

We recommend that one or both parents visit Nysmith School to learn more about our programs, see our facilities, and observe the daily classroom routines. A completed Application Form, non-refundable $100 Application Fee, copy of an Intellectual Test report, last year’s final report cards, and current school transcripts are required in order for the Admissions Office to review the application materials. All applicant students for grades 1-8 are required to spend two full days in a Nysmith School classroom; prospective kindergartners are required to spend one full day. This classroom student visit permits your child to experience our unique program, and affords our faculty the opportunity to evaluate your child for future placement. Visits will be scheduled only after all application materials have been reviewed.

Once the classroom student visit has been completed, the Nysmith School Admissions Office may request teacher recommendations from your current school. When all necessary paperwork has been received, the Directors’ Admissions Committee will meet to review the entire student application. The Admissions Director will notify parents once an admissions decision has been reached.

When appropriate, an offer of enrollment will be sent to the parent(s), with a signature deadline enclosed. Signed contracts must be returned to Nysmith School, with a 20% non-refundable Enrollment Fee due for Registration and enrollment. Please note that a classroom space will not be reserved for any students unless we have received the signed, original contract and Enrollment Fee. Once the signed original contract and Enrollment Fee have been received, a space will be reserved for your student in the appropriate class

**Application for Admission Checklist for Grades K - 8**

Completed Application Form

$100 Application Fee (one time only and non-refundable)

IQ Test Report (required for applicants for Grades 1-8)

Current school transcript of grades; plus final grades from the previous year

Nysmith student visit (one day for Kindergarten; two full days for grades 1-8)

**Submitting Your Application to Nysmith**

After you complete your application form, you may submit it either of two ways:

1. Mail your completed application form and a check for $100 made out to The Nysmith School for the Gifted to the address on the application; or
2. Email your completed application form to Eileen Balberde, Admissions Director, ebalberde@nysmith.com, and call Mrs. Gabrielle Silver in our Business Office at 703-713-3332, ext. 1046, to make payment arrangements for the $100 application fee. We accept Visa, Mastercard and Discover credit cards.

**Enrollment Checklist for Parents**

Paperwork and deposit required for admission and enrollment in the Nysmith School for the Gifted:

Return the signed contract and tuition agreement by the deadline indicated in your acceptance letter

Non-refundable Enrollment Fee - 20% of the total tuition cost; remaining payment schedule will be

outlined in your contract.